



## Membership Communication Policy

Proper communication within the Soccer Club of Toronto is vital to our success. These policies have been created to ensure a minimum level of communication is maintained within the club. Efforts should be made to ensure where possible, the standards and frequency of communication meet the requirements of the club members.

1. Annual General Meetings (AGM) Notice of the AGM is sent via email to all active members and is posted on the website at least 30 days in advance.
2. SC Toronto Bylaws, Policies and Rules: The club bylaws, policies and rules must be made available to club members. Hard copies should be maintained in a binder and where possible, are placed on the Club website. A copy of the Constitution is available on the website under Club.
3. Membership Communication: Informally, throughout the year, there will be cause to communicate club activities and events to the general membership. The Club will do this through four ways: social media, sctoronto.ca and through emails to the entire membership.
4. Coach Communication: All written communication to individual youth players (i.e. those under the age of 18) from coaches or team managers must include the player's parent. Coaches/managers shall not use such communications tools as Facebook, other social networks, Instant Messaging, etc. to communicate with his/her players that bypass the parents or legal guardians of youth players, unless it is clear and agreed upon by team parents that this function will be used.
5. Website: The website contains a great deal of information. This is the main source of information for club members. The website must be updated within a reasonable time frame and kept current.